**Central Wisconsin Health Partnership (CWHP)**

**Regional Comprehensive Community Services (CCS) Coordinating Committee Meeting**

***This Meeting was Held Virtually***

**June 10, 2020**

**Present:** Kay Saarinen-Barr, Melissa Winsor, Kelly Oleson, and Diane Osborn – Adams County; Kate Meyer, and Jason Jerome – Green Lake County; Tim Cottingham, Danielle Moore, and Dawn Buchholz – Juneau County; Tancy Helmin, Mary Walters, Jeremy Lee, and Mandy Stanley – Marquette County; Jill Amos-Polifka, Brenda Freeman, Jan Lehrer, and Tina Lintner – Waupaca County; Christy Pongratz, and Dr. Toni Morgan-Jones – Waushara County; Lori Martin – White Pine Consulting

1. **Welcome and Introductions.**

* Meeting called to order by Tim Cottingham, Committee Chair, at 10:05

1. **Approval of agenda**

* No corrections or additions were noted

1. **Approval of meeting minutes from 3/11/20 meeting**

* It was noted that Jan Lehrer attended the 3/11 meeting but was not noted in those present. The minutes will be updated and resent.

1. **County Updates**
   * + **Adams** – 63 open teams, 5 pending. There was a slow-down in referrals, but they are starting to come in again. Employees working remotely from home with limited exceptions. Within past couple of weeks some workers have had in-person contact while observing social distancing – outside if possible. The youth summer experience event is expected to take place in an abbreviated format after July 1st. Coordinating Committee meeting planned for August – social distancing at the Adams County Community Center.

* **Green Lake** – 37 consumers in the program. 3 consumers admitted during the crisis. Service facilitators are mix of working from home and in office a couple of days per week. Had a Coordinating Committee meeting via zoom – CCS Committee has is merged with another community committee. Considering what to do next – what can be safely done, and what can wait. Balancing safety with quality services.
* **Juneau** – 52 enrolled; 14 referrals; 7 consumers in process of being enrolled. Working from home with option to come into the building as needed. Interviews held yesterday for service facilitator position. Had local coordinating committee last week – well attended. Split between 2 rooms – option to be in room or on Zoom. Received additional CST funding. Partnering Place will be facilitating parent cafés (2 hours in afternoon/evening, virtual to start then face-to-face; 3 – 6 sessions; topics related to parenting; county offering childcare and refreshments) opportunity to network. Melissa shared that she has attended parent cafés in Adams county and that it was a very good experience. Hired a clinician, Cassandra. Still looking for additional clinician. Working with IT department regarding continuing some telehealth for services consumers. Health IT assessment conducted; next steps will be discussed.
* **Marquette** – services provided via telehealth. In the process of assessing plans for moving toward some in-person services. In particular, a mentor who would like to resume and is being requested. June 22nd will start to rotate staff back into the office.
* **Waupaca** – 44 clients, 3 discharged, 3 enrolling, increase in referrals in past few weeks. Maternity leaves on staff – navigating cases. Majority of staff remote / working from home. Some consumers prefer face-to-face; under review on as needed basis. Transition plan to bring all staff back in by end of the month. 40 – 50% in office by end of this week. Staff stopped in periodically through the pandemic. Joint coordinating committee meeting will be held virtually.
* **Waushara** – 33 consumers enrolled. 2 functionally screened out, but haven't discharged based on State advice; not billing MA but continuing to serve. Couple of referrals, but haven't materialized. One worker resigned; not currently planning on filling position. Sue Shemanski and Dr. Morgan-Jones met with recovery coaches to get them CCS trained – especially for consumers with substance use concerns. One individual is also going to Peer Support Certification training. Transition plan looks a little different, because staff weren't all working remotely. Telehealth is happening from office. Approximate 50% capacity of staff on site on any given day.

1. **Persons with Lived Experience (PLEX) Report**

* Brenda shared her and her son's success story related to their involvement in CCS. He is purchasing his own home and starting a new job in northern Wisconsin.

1. **County Board Member Report**
   * Tim Cottingham, Juneau County – feels county operations are relatively stable. Public access has resumed. Tim thanked Dawn for her hard work as Director - for the first time, the Department if under budget.
   * Mary Walters, Marquette County – 2 new Human Service Board Members; one is the County Board Chairman, and the other is brand new – seen as very positive. Mary was elected as Chair of the Human Service Board, and also reelected to the CCS Coordinating Committee. Haven't had a Coordinating Committee meeting in past 3 months but working to figure something out – doesn't want to see the progress made lapse. There is a committee of Department Heads and Board members to develop a plan to reopen the county to business as usual. Working to implement some staff back in office.
   * Jan Lehrer, Waupaca County – Interviewing for the DHHS Director position on Friday. Jan got reelected to County Board as well as CCS and CST Committees. Ted Phernetton remains the interim Director.
2. **Marquette County’s Contract Liaison Report**

* Continuing to have monthly meetings with Lori via Zoom.

1. **Regional Coordinator Report – White Pine Consulting**
2. **Training Subcommittee Report**

* In person training has been suspended. There are pros and cons of holding virtual workshops.
* Currently working on scheduling 2 virtual workshops – one on the topic of working with individuals with co-occurring mental health and substance use disorders (Mark Sanders from Chicago) – Thursday, July 23; and the other on working with youth who have sexualized behaviors.
* Virtual wraparound conference – August 26th
* Virtual statewide first episode psychosis conference – August 27th
* Virtual CCS/CST Statewide Meeting – September 9th. Focus on quality assessment process. National and State presenters, site experiences.

1. **Quality Improvement (QI) Subcommittee Report**

* Service Facilitator peer forums – one was held 5/18, next scheduled for Tuesday, June 23; service facilitators are asked to come with challenging situations to discuss with group
* Weekly state sponsored CCS / COVID 19 meetings
  + Every week since late March. Were originally scheduled through the end of this month. According to Danielle Graham-Heine, they are expected to continue – more information coming soon.
  + Division of Medicaid Services (DMS)
  + Telehealth: temporary and permanent changes.
  + Temporary telehealth policies are no longer tied to the now expired Stay at Home Order and will remain place until MA publishes additional guidance. There is no set expiration date. Adequate notice will be given before changes are made. Temporary changes include who can provide services and what services can be provided
  + Permanent – originating location and recipient location; feedback from sites experiences related to the temporary changes.
  + Who can write prescription for CCS services. Discrepancy in Medicaid policy related to CCS – one reference is that the individual must be an M.D. (which would exclude APNPs'). DMS has done a thorough review of policy, and the conclusion is that APNP's should be able to write prescriptions for CCS services. There is one place in the MA handbook that states the prescription needs to come from a physician, and another area where it states prescriptions can come from a physician or other health care provider. The inconsistency is an error they are working to correct. In the meantime, APNP's are able to prescribe CCS services – this is not temporary, but rather a permanent policy. Can begin using APNP's immediately. Topic #3726 indicates it can come from a physical or other health care provider.
  + Division of Quality Assurance (DQA)
    - Temporary suspensions of site visits related to recertification. Counties received an automatic 3-month extension on their CCS certifications. Working on plans to begin site visits. State certifications will follow the same regulations as Federal. If DMS says recertification can start in hospitals and other health care organizations, the state will begin as well.
  + Division of Care and Treatment Services (DCTS)
    - DCTS has been looking at DHS 36 to determine where a variance might be needed; there is more flexibility than first thought related to electronic signatures and telehealth. There are a few areas that are being looked at (for example, recovery team meeting rosters and signatures). DCTS is working with DQA and Office of Legal Counsel (OLC) to see if a variance or waiver is necessary.

1. **Other**
   1. Supervision requirements – difficult to meet requirements for DHS 34 and DHS 75; would be helpful to have leniency.
   2. Crisis stabilization facility contract update: three awards granted – Milwaukee County, North Central Health Care (Marathon County), and Ashland County. For more information: <https://www.dhs.wisconsin.gov/news/releases/070220a.htm>.
   3. CWHP Consortium – had a Zoom meeting, but the next planning meeting hasn't been scheduled. Want to continue, but on hold for now.

**10. Next meeting** – Wednesday, September 16th, sponsored by Juneau County. Juneau County has the capability to host either via zoom or in person.

**Meeting adjourned at 11:25**