

Regional CCS Coordinating Committee (RCC) Meeting

Neshkoro Area Community Center (NACC)

Wednesday, April 1st 2015

Present: Deb Philbrick, Heidi Roekle, Diane Cable, and Kay Saarinen-Barr – Adams County; Tim Cottingham, Scott Ethun, and Amanda Neegart – Juneau County; Cindy Skipchak, LeRoy Dissing, and Phil Robinson – Green Lake County; Darlene Wedde, Dennis Wedde, and Clint Starks – Waushara County; Wade Rasmussen and Mandy Stanley – Marquette County; Cheryl Lofton – Department of Health Services; Lori Martin – White Pine Consulting Service

1. **Welcome and Introductions** – Committee Chair Dennis Wedde called the meeting to order and began roundtable introductions.
2. **Review / Approval of Agenda** – no changes or additions; agenda approved.
3. **Review / Approval of February 4th Meeting Minutes**
 - a) The minutes from the February 4th meeting were mistakenly not sent out. Lori will distribute them later this week, and the committee can approve them at the June meeting.
4. **County Updates**
 - a) *Adams County* – Kay Saarinen introduced herself as the newly hired Behavioral Health Supervisor. Part of her responsibilities will be to oversee the CCS program in Adams County. There are currently 27 individuals enrolled in CCS. Cheryl Lofton recently visited to provide CCS training and technical assistance for staff.
 - b) *Juneau County* – Amanda shared an update; there are currently 16 individuals enrolled in CCS. They are working toward hiring two additional CCS workers. Scott shared that staff recruitment is difficult and stressed the importance of inter-county sharing of information. Phil suggested promoting the regional model/initiative as a great environment to work in. Leroy suggested developing a pool of people who can float between counties when needed. Also discussed the possibility of developing a student internship program.
 - c) *Waushara County* – Clint shared an update; there are 30 individuals enrolled in CCS, with additional referrals awaiting review; they anticipate reaching 40 participants soon. Both CCS and the Community Support Program (CSP) continue to grow. They continue to refine CCS procedures to accommodate growth and help ensure the continuation of quality services. Staff are cross-trained to provide service facilitation / case management across programs. Phil suggested tracking the cost and revenue generated per case, and using that data to help justify another CCS position. Clint also shared that they have a mentor with cooking skills who will be using the NACC facility on the 3rd Wednesday of each month to cook with select CCS clients. If other counties have clients who may benefit from this service, please contact Clint.
 - d) *Marquette County* – Wade has joined the staff as the Behavioral Health Manager. He is enjoying working in Marquette County and is excited about the vision Mandy has for the Department. Mandy shared that they are analyzing their current mental health services providers and considering where they want to go with services in the future, including CCS.
 - e) *Green Lake County* – Phil updated; they have approximately 12 CCS clients. They recently filled a clinic position; the individual is planned to start mid-May. Looking to strengthen their CCS coordinating committee; it is currently a broad group that represents several programs/initiatives.
5. **Children’s Crisis Stabilization Pilot**

- There is recognition that stabilizing children in the community is not about location, but is rather highly contingent on the skill set of the individuals providing the service. There is interest in cultivating foster parents to be available on an on call basis. The Northeast Training Partnership is piloting the crisis training typically offered to child welfare staff with foster parents and asking for their feedback on how to make the training more applicable to foster parents.
- As a result of Wisconsin's high utilization of institutions as placements for youth in crisis, state administrators were planning a meeting in Madison to including county representatives to discuss alternative options for youth in crisis. Phil shared the CWHP's efforts, and state administrators decided to instead have a meeting at the NACC, which occurred on March 25th.
 - The meeting included representatives of the Department of Health Services, Department of Children and Families, Regional Administration, a foster parent, the NEW Training Partnership, and others.
 - The purpose of the meeting was to discuss the possibility of utilizing the NACC as a site for crisis stabilization for youth and adults. Discussion included training, certification, and logistical needs. Also discussed various possible situations including: stabilization of a child by themselves; a child and parent together; and whether or not it would be an overnight stay.
 - The current plan is for a non-licensed "crisis center" facility, which means the length of stay for a child or adult would need to be less than 24 hours. It would be an extension of mobile crisis. Some modifications that will need to be made include: putting a wall up, remodeling the bathroom, furnishing the space, and determining staff needs.
 - There was discussion regarding the possibility of obtaining licensure as a tier 5 shift staff foster home, but there would be a need a lot of modifications to the space, and even then, certification would be difficult.
 - The next steps is to develop a work plan.
- Group discussed how this facility is conducive to a crisis center and is in line with our mission. It is a great opportunity to provide services in the community, with parents as partners, and to utilize other CWHP and county-specific resources that are already in place.

6. Regional CCS Coordination Updates

a) Recent County CCS Surveys

- Lori observed CCS surveys in Juneau and Adams Counties, and gained information that will be helpful future quality assurance efforts. Common areas of focus in the audit processes included consumer involvement, provider qualifications and training, and organization of records. Erin Taylor, the region's current auditor, will be leaving the region to work closer to her home in Green Bay. She will be working with the new staff person through the transition.
- Lori is beginning to bring together information from various sources, including material from individual CCS sites, to form resource materials for the region.

b) Waupaca & Marquette Certification status

- Dan and Lori met with both Waupaca and Marquette Counties regarding CCS certification and development of their CCS coordinating committees. They have a follow-up meeting with Waupaca on April 15th that will include Phil and Clint as resources.

c) Website and calendar progress

- The CWHP website continues to grow. Updates include the CWHP mission and history, meeting dates and minutes, partner list, and information on the Economic Health Summit. Lori and Phil will be working with Neshkoro Area Community Center volunteers to coordinate the calendar of events and scheduling procedure.

d) Training

- Lori shared an update on securing a presenter for Motivational Interviewing (MI) training. Scott Caldwell with the Department of Health Services (DHS) stated that DHS is rolling out MI training for CCS sites which they plan to pilot with 3 groups. It would be a comprehensive 6-month training process including: an initial 3-day training, monthly peer learning groups and trainer technical assistance; data collection/submission; and a 2-day follow-up training. DHS is working on an Action Memo which will go out to counties in the next month – Scott hopes that we consider applying to be one of the pilot groups.
- Cheryl Lofton, CCS Consultant with DHS, would like to hold monthly learning collaborative for the county CCS initiative she oversees at the Neshkoro Area Community Center (NACC). The tentative plan is to hold them on the first Wednesday of every month. Lori, Phil, and the NACC Oversight Committee will be meeting to discuss logistics and planning, including the possibility of collecting payment from participants.
- Subcommittee formation - Lori proposed creation of a training subcommittee to help address the region's CCS-related training needs and develop a plan to move forward. There was a suggestion to consult with each county's CCS coordinators. Cheryl suggested having "Training" as the topic of the next learning collaborative session.

7. Quality Improvement and Data

- a) Phil is proposing expanding the current contract with White Pine Consulting Service to include the services of Dr. Rick Immler. Dr. Immler is a board certified psychiatrist, dually certified in child and adult psychiatry. He would be reimbursed at the MA interim rate – for up to 30 hours per month. The primary areas of service would be:
 - Quality assurance and improvement: Dr. Immler would report to and support the Quality Improvement Committee of the Regional CCS Coordinating Committee, assisting in conducting needs assessments, and assuring the committee has access to and understanding of population-based data and evidence based practices.
 - Regional training: may include (for example) development of training curriculum for medical providers on psychosocial rehabilitation, and curriculum development for CCS staff and providers related to evidence-based practices and quality improvement
 - Support efforts related to development of a data warehouse
- b) In addition, separate from the contract with White Pine Consulting, Rick would be available to contract directly with the six counties to provide clinical consultation related to clients in CCS.
- c) Phil updated that the Directors of the six partnering Human Service Departments have all offered their support for the contract expansion.
- d) Subcommittee discussion / establishment – tabled until the next meeting

8. Other

- a) The Circles of Life Conference is being held April 30th and May 1st at the Holiday Inn Convention Center in Stevens Point. Dan and Lori are planning on attending and would like to attend with CCS consumers, if possible. More information on the conference can be found at: <http://www.northernregionalcenter.org/wp-content/uploads/2015/03/circles-of-life-2015.pdf>. If you have consumers you know are attending or who are interested in attending, please let Lori or Dan know.

Next Meeting – Wednesday, June 3rd, 10:00 to noon at the Neshkoro Area Community Center