

**Central Wisconsin Health Partnership
Comprehensive Community Services (CCS)
Regional Coordinating Committee (RCC) Meeting
Wednesday, June 14, 10:00 – 12:00**

Participants: Kelly Oleson, Diane Fletcher, and Erin Kobylski – Adams County; Jason Jerome and Greg Metzger – Green Lake County; Judy Kennedy, Dawn Buchholz, Erica Roberts – Juneau County; Mandy Stanley, Rachel Nelsen, Dawn Woodard, and Mary Walters – Marquette County, Clara Voightlander and Jeremy Woodliff – Waushara County; Lori Martin – Regional Coordination

1) Introductions

2) Approval of agenda

- Judy Kennedy motioned to approve the agenda, motion seconded by Clara Voightlander, motion carried.

3) Approval of meeting minutes from March 8, 2023 meeting

- Kelly Oleson motioned to approve the March 8, 2023 meeting minutes, motion seconded by Judy Kennedy, motion carried.

4) CCS Education Presentation

- Consumer voice and choice, and medical necessity - Lori Martin, CCS Regional Coordinator
- Video available on the CWHP website: <https://www.cwhpartnership.org/video---voice-and-choice.html>
- September topic – regional shared services

5) Sharing of Success in CCS

- Nothing identified for this meeting
- September – success in engaging individuals with substance use needs in CCS (Terri Billington with Waushara County)

6) Satisfaction with Regional Coordination – Survey Results

- Jason Jerome, Green Lake County shared results of the annual survey related to satisfaction with the regional coordination service provided by White Pine Consulting / Lori Martin.
- General themes – happy with and grateful for Lori in her position; satisfaction with her communication; thankful for her as a resource.
- To improve – productivity of quarterly meetings, and CWHP website. Jason and Mandy shared that the CWHP Consortium group is working on a rebrand and revamp of the CWHP website.
- Other areas:
 - Training around Recovery Plan SMART goal development (training planned for August in Adams)
 - Renewal of service facilitator forums (Lori will discuss with program leads when they meet later this month)
 - Confusion over what our region’s shared services are (this will be the topic of our educational presentation in December)

7) County Roundtable

- a) Adams County – getting ready for the summer experience program for youth ages 12 – 17 which will consist of three outings at a park, beach, and Timber Rattlers game. Working to add DocuSign for use during team meetings for signatures on meeting rosters. Since 2018 the program has had a 63% increase in CCS services.

- b) Green Lake – Jason shared that Kate Meyer is off today and she usually shares the update. Their program continues to grow.
- c) Juneau County – 3 new service facilitators have been hired and receiving training over past few months. Offering monthly art and fishing groups with youth. 53 currently enrolled; referral numbers fluctuate week to week. Dawn is happy to have Erika in the lead role, and shared that their CCS program had a really good DQA audit.
- d) Marquette County – next week will be starting a group for adolescent girls (14 – 16) through first week of August; will be based on the Dialectical Behavior Therapy (DBT) model / curriculum. Next month the adult social groups will be restarting (facilitated by support worker position that was recently filled). Looking into the possibility of combining CCS and CST coordinating Committees – have a joint meeting coming up.
- e) Waupaca County – no update
- f) Waushara County – added 15 consumers in the first quarter of 2023. Collaboration with substance use and jail groups – refer to CCS when near discharge. Networking group for youth consumers and their parents – party at the park; cookout; activities. Youth groups. Fully staffed. Working to combine CCS and CST coordinating committee.

8) Regional Training and Quality Assurance Report – Lori Martin, CCS Regional Coordinator

Recent Training

- April 27 – Working with Individuals on the Autism Spectrum, held in-person in Montello. Attended by 50 individuals from across the 6 counties. Karen Melito, a CCS provider, and a mother with lived experience co-presented.
- May 24 – Service Facilitator Essentials attended by 8 new facilitators, held in-person in Montello. Virtual follow-up on Friday 6/16.
- June 8 – Working with People we Find Difficult (individuals with Personality Disorders) by Dr. Ron Diamond, held in-person in Montello. Attended by 40 individuals. Dr. Diamond would like feedback related to whether it facilitated change in discussion or behavior. Also offered follow-up in the form of case discussion or general discussion with supervisors or with case managers.

Upcoming Training

- August 8, Advanced practice – plan development with a focus on crafting SMART goals (Specific, Measurable, Attainable, Realistic, and Timebound). Will be in-person at the Community Center in Adams.
- Date TBD – workshop for Mental Health and Substance Use Professionals. Virtual and video options.

Quality Assurance

- Lori has been participating in a monthly CCS Quality Improvement (QI) Community of Practice group.
- Opportunity for QI coordinators from different CCS regions in the state to learn more about different aspects of the QI process as well as to get support from colleagues related to regions' individual QI projects.
- Examples of project focuses of other regions: consumer satisfaction, improving referral timeline, length of service, staff retention, peer services
- If the CWHP is interested in a regional QI project, Lori will take the lead in organizing
- Potential topics may include:
 - Substance use enrollment, referrals, identification;
 - Use of peer supports
 - Length of enrollment
 - Disenrollment reason
 - Team members – natural supports, no shows
- Discussion. Next step – Lori will put on the agenda for 6/26 meeting with the program leads.

9) Co-Chair Nominations

- Positions of Chair and Co-Chair are included in our regional MOU updated this past October:
“Individuals for the positions of Committee Chair and Co-Chair will be nominated and voted for by the Committee and will be asked to serve staggered two-year terms.”
- Chair: Mary Walters, serving June 2022 – 2024
- Co-Chair: Jill Amos-Polifka, elected June 2021. Jill has fulfilled her 2-year responsibility – this position is open for nomination. The Committee thanks Jill for her contributions and service in this role!
- Clara Voightlander expressed interest in the position. No other nominations were made. Mandy Stanley mentioned to accept Clara Voightlander as the new Co-Chair, Kelly Oleson seconded, motion passed unanimously.

10) 2023 Meetings

- September 20 – location changed to the large conference room on the 1st floor of the HHS building
- December 13 – location TBD

11) Meeting Adjournment

- Meeting adjourned at 11:15 AM